

Community Living Alternatives, Inc.
BOARD OF DIRECTORS MEETING MINUTES

April 1, 2020

Members present:

Ken Dwenger /Vice President
Brook Phifer / Secretary
Jerry Furman
Shari Janata
Margaret Dominguez
Karen Takamatsu
Buffy Fox

Members absent:

Ray Furman /President
Janet Burgess

Staff Present:

Barbara Kenyon-Mohrlang / Executive Director
Betty Piperato / Controller
Gregg Wilson / Day Program Director
Taylor Jones / Administrative Director

Guest(s):

None

The regular meeting of the Board of Directors of Community Living Alternatives, Inc. (CLA) was called to order at 4:05 pm by the Board Vice-President, Mr. Ken Dwenger, via Go To Meeting. A quorum was present.

Minutes of February 5, 2020

MOTION: Ms. Shari Janata moved to approve the minutes of February 5, 2020. The motion was seconded by Ms. Margaret Dominguez. The motion was approved by unanimous voice vote.

Emergency Board Meeting Minutes

MOTION: Ms. Karen Takamatsu moved to approve the minutes of March 16, 2020. The motion was seconded by Ms. Margaret Dominguez. The motion was approved by unanimous voice vote.

MOTION: Ms. Karen Takamatsu moved to approve the minutes of March 25, 2020. The motion was seconded by Ms. Margaret Dominguez. The motion was approved by unanimous voice vote.

Financial Statements November, December, January – Ms. Betty Piperato

Ms. Piperato reviewed the financial statements for November and December 2019.

November had a net gain of \$12,359.48, including a net loss for CLASS of (\$2,565.23).

December had a net gain of \$6,170.34 including a net loss for CLASS of (\$6,374.48).

At the end of December, the entire agency, had a net gain of \$65,427.13 and was doing better than budget by \$91,153.53.

Ms. Piperato also reviewed a spreadsheet showing the grants and designated funds versus expenditures towards those funds, as of the end of December.

MOTION: Mr. Brook Phifer made a motion to approve the financial statements for November 2019. The motion was seconded by Mr. Jerry Furman. The motion was approved by unanimous voice vote.

MOTION: Ms. Karen Takamatsu made a motion to approve the financial statements for December 2019. The motion was seconded by Ms. Margaret Dominguez. The motion was approved by unanimous voice vote.

Executive Director Updates- Ms. Barbara Kenyon-Mohrlang

COVID-19

Ms. Kenyon-Mohrlang discussed with the board recent updates regarding COVID-19 and its impact on CLA and the individuals receiving services.

Service Provision Update

Ms. Kenyon-Mohrlang reported that in our residential services, since the last board meeting, one person was terminated, one person is transitioning from a group home and there was a discussion regarding providing private pay services to an individual.

New Business/Announcements- Ms. Barbara Kenyon-Mohrlang

Board Member Elections and Re-elections:

MOTION: Ms. Margaret Dominguez made a motion to re-elect Mr. Ray Furman to the CLA Board of Directors for a two-year term. The motion was seconded by Ms. Karen Takamatsu. The motion was approved by unanimous voice vote.

MOTION: Ms. Shari Janata made a motion to re-elect Mr. Ken Dwenger to the CLA Board of Directors for a two-year term. The motion was seconded by Ms. Margaret Dominguez. The motion was approved by unanimous voice vote.

MOTION: Ms. Shari Janata made a motion to re-elect Mr. Jerry Furman to the CLA Board of Directors for a two-year term. The motion was seconded by Ms. Karen Takamatsu. The motion was approved by unanimous voice vote.

CLASS Update

Mr. Wilson updated the board on what is being done to maintain continuity with members of CLASS while it has temporarily suspended services at the base site due to COVID-19. Ms. Kenyon-Mohrlang gave the board an update on retainer payments for supported community connections and specialized habilitation services.

MOTION: Mr. Jerry Furman moved to approve that Direct Support Professionals at CLASS be paid at their regular rate of pay for their regularly scheduled hours as long as they are available to work, when needed, and if unavailable, they must use PTO or receive no payment. This will be in effect until April 30. The motion was seconded by Ms. Karen Takamatsu. The motion was approved by unanimous voice vote.

Adjournment

The meeting was adjourned by Mr. Ken Dwenger at 5:47pm.

Taylor Jones - Reporter


Reporter

6-26-2020

Brook J Phifer

Digitally signed by Brook J Phifer
Date: 2020.06.24 17:02:29
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June 24, 2020

Secretary

Date