

Community Living Alternatives, Inc.
BOARD OF DIRECTORS MEETING MINUTES

October 23, 2019

Members present:

Ray Furman/President
Ken Dwenger /Vice President
Brook Phifer / Secretary
Megan Brand
Janet Burgess (Via Phone)
Margaret Dominguez
Shari Janata

Members absent:

Jerry Furman
Karen Takamatsu

Staff Present:

Barbara Kenyon-Mohrlang / Executive Director
Betty Piperato / Controller
Gregg Wilson / Day Program Director
Charles Martinez / Residential Director
Taylor Jones / Administrative Director

Guest(s):

Jeffrey Cohen, CPA
Buffy Fox

The regular meeting of the Board of Directors of Community Living Alternatives, Inc. (CLA) was called to order at 4:06 pm by the Board President, Mr. Ray Furman, at CLA 14252 E. Evans Ave., Aurora, Colorado 80014. A quorum was present.

Minutes of August 7, 2019

MOTION: Ms. Shari Janata moved to approve the minutes of August 7, 2019. The motion was seconded by Ms. Margaret Dominguez. The motion was approved by unanimous voice vote.

Financial Audit FY 2018-19

Mr. Jeffrey Cohen reviewed the annual audit. He commended Ms. Piperato for always turning in requested documentation and being easy to work with.

MOTION: Mr. Brook Phifer moved to approve the Financial Audit FY 2018-19. The motion was seconded by Ms. Megan Brand. The motion was approved by unanimous voice vote.

AMENDED MOTION: Mr. Brook Phifer moved to approve the Financial Audit FY 2018-19 with an amendment to Note 13, if required. The motion was seconded by Ms. Megan Brand. The motion was approved by unanimous voice vote.

Financial Statements June 2019– Ms. Betty Piperato

Ms. Piperato reviewed the financial statements for June 2019.

June had a net loss of \$27,493.48 including the CLASS net gain of \$4,040.14 which included a third payroll and end of the year adjustments.

The year to date net loss is \$29,783.88 including the CLASS year to date net gain of \$16,817.99.

The entire agency has done better than budget by \$14,625.12 including CLASS doing better than budget by \$29,674.99.

MOTION: Mr. Ken Dwenger made a motion to approve the financial statements for June 2019. The motion was seconded by Ms. Megan Brand. The motion was approved by unanimous voice vote.

Executive Director Updates– Ms. Barbara Kenyon-Mohrlang

Service Provision Update:

Ms. Kenyon-Mohrlang reported that since the last board meeting, there is one new person receiving residential services, no changes in the number of people attending CLASS and one less person receiving supported employment services due to losing her job.

Anonymous Donations

Ms. Kenyon-Mohrlang informed the Board of recent donations that CLASS has received from anonymous donors. These donations included one for a new fence around the day program, ongoing funds to assist in the day program activity expenses, and a \$10,000 donation that will be used to go towards a music therapist at CLASS.

Staff Updates

Ms. Kenyon-Mohrlang gave the Board an update on staff changes at CLASS and at the CLA office.

CLA Holiday Party

The annual holiday party is scheduled for December 13.

Board Resignation

Richard Kent has resigned from the CLA Board of Directors as he is relocating. The CLA staff is very grateful for the 25 years he served on the Board and for all he has done to support CLA in its efforts to provide exemplary services to people with Intellectual and Developmental Disabilities.

Greenhouse Update

The greenhouse at CLASS is now completely built! Thanks to Shari, Brook, Gregg and Barb for helping with some of the building of the greenhouse. Special thanks to Ken who has been beyond amazing in the planning, development, and building of the greenhouse.

Strategic Planning

Marketing

CLA is in the process of updating marketing materials and the website. The second quarterly newsletter was released, and an Annual Report for FY 2018-19 is being worked on.

CLA will be working with a professional videographer on an informative marketing video about CLA. The plan is to start filming for the video in January.

Community Awareness

Students from the Highlands Ranch Voyagers Bridge Program are scheduled to come out to CLASS in January to learn more about adult I/DD services along with CLA residential, employment and day services.

Fundraising

Plans for the annual holiday party include having the silent auction. This year’s goal for the auction is \$2,500.

The musical fundraiser will be at the Stampede on February 19. The committee decided that funds raised at this event will go towards marketing expenses.

CLA is participating in Colorado Gives on December 10. The Rally at the Capitol will take place on December 3 and CLA plans to participate and hopes to have a large presence this year.

Volunteer Development

CLASS continues to benefit from the regular volunteer hours from the master gardeners. In addition, CLASS had a volunteer from Regis University for two weeks in August and currently has a volunteer from Regis Jesuit High School. The Volunteer Development Committee will start meeting again to develop a way to show appreciation/recognition with a banquet.

Mill Levy Funds

CLA now has four people at CLASS and one person in supported employment using Mill Levy funds.

New Business/Announcements- Ms. Barbara Kenyon-Mohrlang

None.

Public Comment

None.

Adjournment

The meeting was adjourned by Mr. Ray Furman at 6:03 pm.

Taylor Jones - Reporter



Reporter

Brook J Phifer

Digitally signed by Brook J Phifer
Date: 2020.05.14 10:01:27
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Secretary

May 14, 2020

Date