

Community Living Alternatives, Inc.
BOARD OF DIRECTORS MEETING MINUTES

February 13, 2019

Members present:

Ray Furman/President
Ken Dwenger /Vice President
Brook Phifer / Secretary
Margaret Dominguez
Megan Brand
Shari Janata
Richard Kent
Karen Takamatsu
Janet Burgess (by Phone)

Members absent:

Ben Patterson
Jerry Furman

Staff Present:

Barbara Kenyon-Mohrlang / Executive Director
Taylor Jones
Charles Martinez
Betty Piperato
Gregg Wilson

Guest(s):

None

The regular meeting of the Board of Directors of Community Living Alternatives, Inc. (CLA) was called to order at 4:05pm by the Board President, Mr. Ray Furman, at CLA 14252 E. Evans Ave., Aurora, Colorado 80014. A quorum was present.

Minutes of December 5, 2018

MOTION: Mr. Richard Kent moved to approve the minutes of December 05, 2018. The motion was seconded by Ms. Shari Janata. The motion was approved by unanimous voice vote.

Financial Statements September, October, and November 2018– Ms. Betty Piperato

Ms. Piperato reviewed the financial statements for September, October and November 2018.
September had a net loss of \$9,794.79 including the CLASS net gain of \$300.09.
October had a net gain of \$5,081.59 including the CLASS net gain of \$2,228.89.
November had a net loss of \$37,446.57 (3 payrolls) including the CLASS net loss of \$5,949.67.
The year to date net loss is \$22,017.96 including the CLASS year to date net gain of \$5,361.84.

MOTION: Mr. Brook Phifer made a motion to approve the financial statements for September 2018. The motion was seconded by Mr. Ken Dwenger. The motion was approved by unanimous voice vote.

MOTION: Ms. Shari Janata made a motion to approve the financial statements for October 2018. The motion was seconded by Ms. Margaret Dominguez. The motion was approved by unanimous voice vote.

MOTION: Mr. Brook Phifer made a motion to approve the financial statements for November 2018. The motion was seconded by Ms. Margaret Dominguez. The motion was approved by unanimous voice vote.

Budget Review- Ms. Betty Piperato

As requested, Ms. Betty Piperato and Ms. Barbara Kenyon-Mohrlang put together a comparison of the original budget and the projected budget to show an updated projection of loss. The board wants to keep monitoring and to be prepared for changes that will need to be discussed.

Executive Director Updates- Ms. Barbara Kenyon-Mohrlang
Residential

Ms. Kenyon-Mohrlang reported the number of people being served in the residential program remains at 36. One individual recently passed away, although she has not been in CLA services since November, due to being in and out a nursing home and hospital. There is a new person coming into services on March 2, 2019. Ms. Kenyon-Mohrlang is also meeting with a guardian who has narrowed down her selection between CLA and another agency for her son to receive services from. She has been responding to referrals coming in, most of which are Family Caregiver Act (FCA). It is still not clear how CLA will choose to structure this if any individuals choose to do FCA through CLA, whether it be as an independent contractor or employee. Many agencies are now following the independent contractor/host home provider model. Ms. Kenyon-Mohrlang also suggested looking into expanding the CLA nursing program in order to reach out to referrals with higher medical needs as this continues to be a huge need and may be an easier transition than expanding services for those needing more significant behavioral supports.

After reviewing the Residential Persons Receiving Services (PRS) Charts, there is a major indication that the amount of people receiving residential services has been shrinking rapidly over the past 18 years. This is largely due to the age range of PRS (as many people receiving services have passed away or needed to go into nursing homes), more competition with other agencies (changing from under 50 to now over 200), and turnover of staff at the CCBs resulting in loss of name recognition. The board decided that a Board Retreat should take place sooner than later and is tentatively scheduled for March 22, 2019. We will reach out to the Daniel's Fund to see if there is any availability on this day. The retreat will include board members and administrative staff only. All board members need to turn in ideas for the agenda by March 4, 2019. Barb will look into finding a facilitator.

The number of people being served in the day program at CLASS is 28. Nine people are being supported in jobs in the community. We have not been working with Vocational Rehabilitation to find new jobs for individuals as we are waiting for Pat Lovett/Job Coach to finish her specialized training. Linda Watkins/Employment Consultant just informed us that she will stay with CLA to assist in this area until Pat is up and running.

HB18-1407: Direct Support Professional (DSP) Workforce Stabilization

The HB18-1407 will be in effect on March 1, 2019. A 6.5% increase will be applied to the rates of everyone receiving waiver-funded residential, day program and supported employment services. Ms. Kenyon-Mohrlang has spoken to three agencies about how they plan to distribute the funds, however she feels that for this year, the funds should be given out as bonuses to all applicable positions to help with tracking and reporting. This will be discussed further, in an executive session, at the next board meeting.

HB 17-1343: Conflict-Free Case Management

The Community Centered Boards (CCBs) were required to develop a business continuity plan by July 1, 2018 to show how they will transition to providing only direct services or case management services to each individual. The system must be conflict free by July of 2022.

SB 16-192: Needs Assessment Tool

A new tool has been developed to be used for eligibility and rate setting. This will replace the current Long-Term Care (LTC) 102 and Supports Intensity Scale (SIS). This is being piloted now with the anticipation of statewide implementation by June 30, 2021.

State Auditor's Report

Ms. Kenyon-Mohrlang reviewed some of the highlights of the performance audit of all 20 CCBs. Any board members interested in the details should request a copy of the report.

HCPF Annual Budget Request

The Office of Community Living Division of I/DD is requesting a rate increase of 0.75% for the coming fiscal year.

New Business/Announcements- Ms. Barbara Kenyon-Mohrlang

Re-election of Board Members

MOTION: Ms. Megan Brand made a motion to re-elect Ms. Shari Janata to the Board of Directors. The motion was seconded by Mr. Ken Dwenger. The motion was approved by unanimous voice vote.

MOTION: Ms. Margaret Dominguez made a motion to re-elect Mr. Brook Phifer to the Board of Directors. The motion was seconded by Ms. Karen Takamatsu. The motion was approved by unanimous voice vote.

MOTION: Ms. Megan Brand made a motion to re-elect Mr. Richard Kent to the Board of Directors. The motion was seconded by Mr. Ken Dwenger. The motion was approved by unanimous voice vote.

MOTION: Ms. Shari Janata made a motion to re-elect Mr. Ray Furman as President of the Board of Directors. The motion was seconded by Ms. Karen Takamatsu. The motion was approved by unanimous voice vote.

MOTION: Ms. Margaret Dominguez made a motion to re-elect Mr. Brook Phifer as Secretary of the Board of Directors. The motion was seconded by Ms. Shari Janata. The motion was approved by unanimous voice vote.

MOTION: Ms. Shari Janata made a motion to re-elect Mr. Ken Dwenger as Vice President of the Board of Directors. The motion was seconded by Mr. Richard Kent. The motion was approved by unanimous voice vote.

Greenhouse

Mr. Ken Dwenger updated the board that the City of Aurora approved the application for a permit. Once we have made the \$303 payment, they should be able to start building in early spring.

Marketing

Mr. Ray Furman informed the board of the date of September 12, 2019 as the potential date for the next CLA Open House. The Marketing Committee is also working on packets to distribute to businesses in hopes of getting sponsorships for existing expenses.

Fundraising

The Fundraising Committee has set a tentative date of August 21, 2019 for the next Talent Show. This year, there is hope of creating a theme around the show. The members of class are thinking about doing "Motown Meets Disney."

Annual Awards

A tentative date of June 21, 2019 is set for the awards party, with a budget of \$6,000.

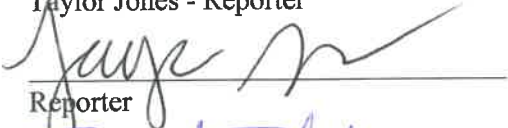
Public Comment

No public present

Adjournment

The meeting was adjourned by Mr. Ray Furman at 6:08pm.

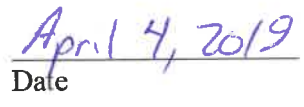
Taylor Jones - Reporter



Reporter



Secretary



Date