

Community Living Alternatives, Inc.
BOARD OF DIRECTORS MEETING MINUTES
April 4, 2018

Members present:

Ray Furman/President
Ken Dwenger /Vice President
Shari Janata
Karen Takamatsu
Megan Brand
Jerry Furman
Ben Patterson

Members absent:

Brook Phifer / Secretary
Richard Kent
Janet Burgess

Staff Present:

Barbara Kenyon-Mohrlang / Executive Director
Betty Piperato
Gregg Wilson
Charles Martinez
Taylor Jones

Guest(s):

Margaret Dominguez

The regular meeting of the Board of Directors of Community Living Alternatives, Inc. (CLA) was called to order at 4:01 by the Board President, Mr. Ray Furman, at CLA 14252 E. Evans Ave., Aurora, Colorado 80014. A quorum was present.

Ms. Kenyon-Mohrlang introduced Ms. Margaret Dominguez and had her tell the board a little bit about herself and background/experience in I/DD services.

Minutes of February 7, 2018

MOTION: Ms. Shari Janata moved to approve the minutes of February 7, 2018. The motion was seconded by Mr. Ken Dwenger. The motion was approved by unanimous voice vote.

Financial Statements November and December 2017 – Ms. Betty Piperato

Ms. Piperato reviewed the financial statements for November and December 2017. November had a net gain of \$4,271.42. Included in this was a net gain of \$1,142.42 for the Day Program.

December had a net loss of (\$16,249.41). Included in this was a net loss of (\$8,330.02) for the Day Program. The loss was due to a third payroll in December amounting to \$22,728.90.

MOTION: Ms. Megan Brand made a motion to approve the financial statements for November 2017. The motion was seconded by Ms. Shari Janata. The motion was approved by unanimous voice vote.

MOTION: Ms. Megan Brand made a motion to approve the financial statements for December 2017. The motion was seconded by Ms. Shari Janata. The motion was approved by unanimous voice vote.

Fiscal Policy and Investments

Ms. Piperato reviewed the proposed revisions to the Fiscal Policy that the Financial Committee agreed on.

MOTION: Ms. Karen Takamatsu made a motion to approve the revisions to the Fiscal Policy. The motion was seconded by Mr. Jerry Furman. Ms. Shari Janata abstained from the vote. The motion was approved by unanimous voice vote. The redline copy will be sent to all board members for further review.

Ms. Piperato informed the board that the Finance Committee met with Todd Lien from Ameriprise via phone to discuss options for CLA investments. The Finance Committee recommended transferring CLA investments from Vanguard to Ameriprise.

MOTION: Mr. Jerry Furman made a motion to approve transferring CLA Investments from Vanguard to Ameriprise. The motion was seconded by Mr. Ken Dwenger. The motion was approved by unanimous voice vote.

Executive Director Updates- Ms. Barbara Kenyon-Mohrlang

Mr. Ken Dwenger gave an update on the CLASS Greenhouse. He has been in talks with two engineers. One engineer informed him that there is a chance the greenhouse will have slight shifting due to expansive soils. He gave Mr. Dwenger some options for correcting this matter or to leave it as is. The engineer assured Mr. Dwenger that the shift would not be a "life safety" concern. He is willing to sign off on the plans as is, if CLA agrees this is not a safety concern.

MOTION: Mr. Jerry Furman made a motion to move forward with building the greenhouse on the existing cement slab at CLASS with the knowledge of a potential soil shift, which is not a "life safety" concern. The motion was seconded by Ms. Megan Brand. The motion was approved by unanimous voice vote.

CLA is still in need of a licensed contractor in Aurora to pull the permit.

Ms. Kenyon-Mohrlang updated the board on the Aging Caregiver/Direct Support Professional Bill. The bill has proposed an additional 300 resources to serve people with aging caregivers off the waiting list and to increase rates by 6.5% which will go directly to Direct Support Professionals. Exactly who falls under the title of "Direct Support Professional" is still being clarified.

The Musical Fundraiser raised approximately \$3,224 for the CLASS Garden. There are some expenses that still need to be taken out of that amount.

Ms. Kenyon-Mohrlang informed the Board of the remaining \$12,000 in funds that were designated for the van, since CLA was able to purchase one for \$22,850. These funds will remain designated for the van and will be used for new wheelchair tie downs, repairs, oil changes, tires, etc.

Ms. Kenyon Mohrlang updated the board on the HomeAid Colorado Project. She spoke with Laura Brayman and was told that the application is awaiting final approval from their Board of Directors. CLA was informed by

Forest City (the land owners) that the separate company that CLA will create to take over this project does not need to be a nonprofit.

Strategic Plan

Ms. Kenyon-Mohrlang updated the board on the Mill Levy Transitional Apartment Program. It is currently on hold until RMHS determines how long its contract will be extended to oversee the funding. Currently, funding for approved projects can only be guaranteed until June 30, 2018. Ms. Kenyon-Mohrlang feels that in order for it to be successful, CLA will need at least 1.5 years of funding to cover the project in whole. RMHS should find out in May if and for how long their contract is extended.

Mr. Charles Martinez updated the board on the Strategic Plan for the Host Home Provider Support Group. He and Ms. Kenyon-Mohrlang met with a Host Home Provider who is interested in heading the committee. She will be meeting with other Host Home Providers to find out what they like and what they would like to see improved at CLA, and to see about ideas for supporting one another.

New Business/Announcements- Ms. Barbara Kenyon-Mohrlang

Board Member Re-elections:

MOTION: Ms. Shari Janata a motion to re-elect Ms. Megan Brand to the CLA Board of Directors. The motion was seconded by Mr. Ben Patterson. The motion was approved by unanimous voice vote.

MOTION: Mr. Ben Patterson made a motion to re-elect Mr. Ken Dwenger to the CLA Board of Directors. The motion was seconded by Ms. Shari Janata. The motion was approved by unanimous voice vote.

MOTION: Mr. Ken Dwenger made a motion to re-elect Mr. Ray Furman to the CLA Board of Directors. The motion was seconded by Ms. Megan Brand. The motion was approved by unanimous voice vote.

MOTION: Ms. Shari Janata made a motion to re-elect Mr. Jerry Furman to the CLA Board of Directors. The motion was seconded by Mr. Ken Dwenger. The motion was approved by unanimous voice vote.

MOTION: Ms. Megan Brand made a motion to re-elect Ms. Karen Takamatsu to the CLA Board of Directors. The motion was seconded by Ms. Shari Janata. The motion was approved by unanimous voice vote.

The Board tabled the motion to re-elect Ms. Janet Burgess to the CLA Board of Directors until after CLA hears from her on whether she would or would not like to remain on the CLA Board of Directors.

Policy Review:

The board motioned to accept and approve the following policies based on the recommendations of the Policy Review sub-committee consisting of Ms. Karen Takamatsu, Mr. Jerry Furman, and Mr. Ken Dwenger who previously reviewed and made recommendations for any necessary revisions.

MOTION: Ms. Shari Janata made a motion to approve the Contractual Reimbursement policy. The motion was seconded by Mr. Jerry Furman. The motion was approved by unanimous voice vote.

MOTION: Ms. Shari Janata made a motion to approve the Death of Person Receiving Services policy. The motion was seconded by Mr. Ben Patterson. The motion was approved by unanimous voice vote.

MOTION: Ms. Shari Janata made a motion to approve the Dispute Resolution policy. The motion was seconded by Mr. Ben Patterson. The motion was approved by unanimous voice vote.

MOTION: Ms. Shari Janata made a motion to approve the Document Retention policy. The motion was seconded by Mr. Ben Patterson. The motion was approved by unanimous voice vote.

MOTION: Ms. Shari Janata made a motion to approve the Medications Used to Aid Sleep policy. The motion was seconded by Mr. Ben Patterson. The motion was approved by unanimous voice vote.

MOTION: Mr. Jerry Furman made a motion to approve the Prevention of Scalding Burns policy. The motion was seconded by Mr. Ben Patterson. The motion was approved by unanimous voice vote.

MOTION: Ms. Shari Janata made a motion to approve the Psychotropic Medications policy. The motion was seconded by Ms. Megan Brand. The motion was approved by unanimous voice vote.

MOTION: Ms. Shari Janata made a motion to approve the Rights of Persons Receiving Services policy. The motion was seconded by Mr. Ben Patterson. The motion was approved by unanimous voice vote.

MOTION: Mr. Jerry Furman made a motion to approve the Room and Board policy. The motion was seconded by Ms. Karen Takamatsu. The motion was approved by unanimous voice vote.

MOTION: Ms. Shari Janata made a motion to approve the Room Reservation policy. The motion was seconded by Mr. Ben Patterson. The motion was approved by unanimous voice vote.

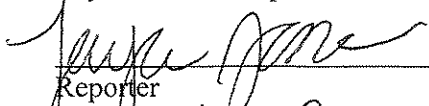
MOTION: Ms. Shari Janata made a motion to approve the Safety Control Procedures policy. The motion was seconded by Mr. Ben Patterson. The motion was approved by unanimous voice vote.

MOTION: Mr. Jerry Furman made a motion to approve the Safety policy. The motion was seconded by Mr. Ben Patterson. The motion was approved by unanimous voice vote.

Adjournment

The meeting was adjourned by Mr. Ray Furman at 6:07 p.m.

Taylor Jones – Reporter



Reporter



Secretary

June 6, 2018
Date