

Community Living Alternatives, Inc.
BOARD OF DIRECTORS MEETING MINUTES
December 6, 2017

Members present:

Ray Furman/President
Ken Dwenger /Vice President
Brook Phifer / Secretary
Shari Janata
Jerry Furman
Megan Brand (via Phone)

Members absent:

Janet Burgess
Richard Kent
Karen Takamatsu
Ben Patterson

Staff Present:

Barbara Kenyon-Mohrlang / Executive Director
Charles Martinez
Betty Piperato
Taylor Jones

Guest(s):

None

The regular meeting of the Board of Directors of Community Living Alternatives, Inc. (CLA) was called to order at 4:05 pm by the Board President, Mr. Ray Furman, at CLASS, 1770 S. Helena St., Aurora, Colorado 80017. A quorum was present.

Minutes of October 4, 2017

MOTION: Mr. Jerry Furman moved to approve the minutes of October 4, 2017. The motion was seconded by Ms. Shari Janata. The motion was approved by unanimous voice vote of the members present.

Financial Statements June 2017 – Ms. Betty Piperato

Ms. Betty Piperato reviewed the financial statements for July, August and September 2017. July had a net loss of \$3,009.91 due to numerous PRS absent days and painting costs. August had a net gain of \$16,341.75 partially due to the Talent Show fundraiser and general donations. September had a net gain of \$9,514.85. The net for the first quarter of the fiscal year is a gain of \$22,846.69.

MOTION: Mr. Ken Dwenger made a motion to approve the financial statements for July 2017. The motion was seconded by Ms. Shari Janata. The motion was approved by unanimous voice vote.

MOTION: Ms. Shari Janata made a motion to approve the financial statements for August 2017. The motion was seconded by Mr. Jerry Furman. The motion was approved by unanimous voice vote.

MOTION: Mr. Jerry Furman made a motion to approve the financial statements for September 2017. The motion was seconded by Mr. Brook Phifer. The motion was approved by unanimous voice vote.

Investments Overview:

Ms. Betty Piperato presented to the board the current investments. She and Ms. Barb Kenyon-Mohrlang will be contacting a broker at Vanguard to discuss investment options and discuss these options with the Board.

Insurance Policy Review:

Mr. Brook Phifer had a Competitive Insurance Broker grade the insurance policies CLA currently has. All were between an A- to A++.

Fiscal Policy Review:

The current Fiscal Policy will be reviewed in more depth by Ms. Kenyon-Mohrlang and Ms. Piperato after they meet with an investment broker through Vanguard. Ms. Piperato will also reach out to the auditor with any questions. They will make changes to the policy and present it to the Finance Committee at the January Finance Committee Meeting. The updated policy will then be presented to the Board at the February Board Meeting.

Fundraising Committee Updates- Ms. Barbara Kenyon-Mohrlang

Ms. Kenyon-Mohrlang informed the Board that the Silent Auction at the holiday party netted approximately \$2,400, which includes donations that were given. This is the most income CLA has ever brought in through the holiday silent auction.

Colorado Gives Day also brought in a net of \$1,283.80 plus the match that will be given later. We are still receiving cash back benefits from Giving Assistant, Amazon Smile and King Soopers.

The next fundraiser will be the Musical Fundraiser in March. We are still waiting to hear from the band to set a date.

Executive Director Updates- Ms. Barbara Kenyon-Mohrlang

Ms. Kenyon-Mohrlang approached the board with a low-income apartment housing project that was presented to her by Ms. Laura Brayman at Colorado HomeAid. The board decided to create a sub-committee currently consisting of Ms. Megan Brand, Mr. Ray Furman, Mr. Jerry Furman, Mr. Brook Phifer, Mr. Ken Dwenger and Ms. Barbara Kenyon-Mohrlang. Ms. Kenyon-Mohrlang will set up a meeting with Ms. Brayman and the sub-committee to go over the program in more depth. The sub-committee will then bring the information back to the Board to help decide whether or not CLA should move forward on the project.

Strategic Plan Review:

Mrs. Kenyon-Mohrlang informed the Board that the CLA Mill Levy Committee is hoping to submit the Mill Levy proposal to support a transitional apartment program by January 15, 2018. The Committee has been meeting regularly and are very close to completing the proposal.

New Business/Announcements- Ms. Barbara Kenyon-Mohrlang

Policy Review:

MOTION: Mr. Jerry Furman made a motion to approve the Home and Community-Based Services Settings Final Rule with the amended phrasing. The motion was seconded by Mr. Ken Dwenger. The motion was approved by unanimous voice vote.

The Board decided that if at least six members will meet to discuss and approve policies, a committee can be formed to do so. Mr. Ken Dwenger, Mr. Ray Furman, Mr. Jerry Furman and Mr. Brook Phifer have volunteered

to meet. Ms. Kenyon-Mohrlang will reach out to Board Members that were not present at this meeting. If the committee is unable to make a quorum of at least six Board Members, the policies will then go back to being reviewed at regularly scheduled Board Meetings.

CLA has hired a full-time Intake Coordinator/Program Manager. Her name is Crystallene O'Shea and she will be starting on January 2, 2018. Unfortunately, Delia Berinde, Direct Support at CLASS, recently resigned to pursue a position at another agency that will assist her in obtaining her degree.

Ms. Kenyon-Mohrlang informed the Board that we received a \$9,000 grant from the Colorado Garden Foundation for the dome greenhouse at CLASS. More information will need to be obtained to get a building permit from the City of Aurora.

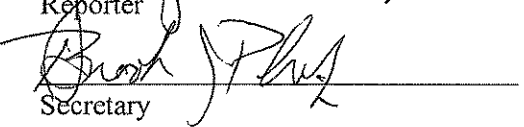
Public Comment- Ms. Barbara Kenyon-Mohrlang
No public present.

Adjournment
The meeting was adjourned by Mr. Ray Furman at 5:42 pm.

Taylor Jones – Reporter



Reporter



Secretary



Date