

*Community Living Alternatives, Inc.*  
**BOARD OF DIRECTORS MEETING MINUTES**  
**August 2, 2017**

**Members present:**

Ray Furman/President  
Ken Dwenger /Vice President  
Brook Phifer / Secretary  
Shari Janata  
Karen Takamatsu  
Richard Kent

**Members absent:**

Janet Burgess  
Megan Brand  
Jerry Furman

**Staff Present:**

Barbara Kenyon-Mohrlang / Executive Director  
Charles Martinez  
Betty Piperato  
Taylor Jones  
Kate Ireland

**Guest(s):**

Ben Patterson

The regular meeting of the Board of Directors of Community Living Alternatives, Inc. (CLA) was called to order at 4:10 pm by the Board President, Mr. Ray Furman, at CLASS 1770 S. Helena St., Aurora, Colorado 80017. A quorum was present.

**Minutes of June 7, 2017**

**MOTION:** Ms. Shari Janata moved to approve the minutes of June 7, 2017. The motion was seconded by Mr. Ken Dwenger. The motion was approved by unanimous voice vote of the members present.

**Finance Committee Update-** Mr. Brook Phifer

Mr. Brook Phifer informed the Board that the meetings for the Finance Committee will take place via GoToMeeting and that the date has changed to the last Tuesday of the month prior to Board Meetings. The committee saw no irregularities in the finances for April and May.

**Financial Statements April/May** – Ms. Betty Piperato

Ms. Betty Piperato reviewed the financial statements for April and May 2017. April had a net gain of \$6,961.56. May had a net gain of \$403.84.

MOTION: Ms. Shari Janata made a motion to approve the financial statements for April 2017. The motion was seconded by Mr. Richard Kent. The motion was approved by unanimous voice vote.

MOTION: Mr. Ken Dwenger made a motion to approve the financial statements for May 2017. The motion was seconded by Ms. Shari Janata. The motion was approved by unanimous voice vote.

**Fundraising Committee Updates-** Ms. Barbara Kenyon-Mohrlang

Mr. Ray Furman reminded the board that the 3<sup>rd</sup> Annual Talent Show “An Evening With CLASS” will take place on August 23<sup>rd</sup>. Set up starts at 6:00 pm and tear down at 9:00 pm. The show will last from 7:00 pm-9:00 pm. We are still in need of sponsors and live auction items. There are tickets at pre-sale discounts on the website and Taylor will have printed tickets available upon request. Open House at CLASS is scheduled for September 14<sup>th</sup> from 3:00 pm to 7:00 pm. We are hoping to get CCBs and community members to attend.

**Executive Director Updates-** Ms. Barbara Kenyon-Mohrlang

Strategic Plan Review

Ms. Kenyon-Mohrlang asked for feedback from those who were able to attend the Strategic Planning Meeting. Mr. Phifer wished that we would have been able to prioritize at the end of the meeting.

Ms. Kenyon Mohrlang reviewed the following Compiled Strategic Actions List, along with the staff assigned to lead each committee, and asked if the board members are interested in joining any of the committees.

1. Marketing and Outreach
2. Fundraising
3. Pursue Youth Market
4. Expand CLASS Programming Options
5. Expand Host Home Provider Population
6. Explore Private Pay Options

**New Business/Announcements-** Ms. Barbara Kenyon-Mohrlang

Policy Review

The board reviewed eight redlined polices and made motions to approve all but one.

MOTION: Ms. Shari Janata made a motion to approve the Abuse, Mistreatment, Neglect and Exploitation policy as amended. The motion was seconded by Mr. Richard Kent. The motion was approved by unanimous voice vote.

MOTION: Mr. Brook Phifer made a motion to approve the After Hours Emergencies policy. The motion was seconded by Ms. Shari Janata. The motion was approved by unanimous voice vote.

MOTION: Ms. Shari Janata made a motion to approve the Benefits for Persons Receiving Services policy. The motion was seconded by Mr. Ken Dwenger. The motion was approved by unanimous voice vote.

MOTION: Ms. Karen Takamatsu made a motion to approve the Confidentiality of Information/HIPAA policy as amended. The motion was seconded by Ms. Shari Janata. The motion was approved by unanimous voice vote.

MOTION: Mr. Richard Kent made a motion to approve the Conflict of Interest policy. The motion was seconded by Mr. Ken Dwenger. The motion was approved by unanimous voice vote.

MOTION: Ms. Shari Janata made a motion to approve the Death of a Person Receiving Residential Services policy. The motion was seconded by Ms. Karen Takamatsu. The motion was approved by unanimous voice vote.

MOTION: Mr. Brook Phifer made a motion to postpone the motion made for the approval of the Death of a Person Receiving Residential Services policy and table it until further changes can be made. The motion was seconded by Mr. Ken Dwenger. The motion was approved by unanimous voice vote.

MOTION: Ms. Shari Janata made a motion to approve the Diet and Nutrition policy. The motion was seconded by Mr. Ken Dwenger. The motion was approved by unanimous voice vote.

MOTION: Ms. Shari Janata made a motion to approve the Discharge from Services policy. The motion was seconded by Ms. Karen Takamatsu. The motion was approved by unanimous voice vote.

Taylor will send out redlined policies as she receives them, along with a date for any changes that need to be made prior to the board meeting that they will be presented at for approval.

#### Induction of new member of CLA Board of Directors

MOTION: Mr. Ken Dwenger made a motion to approve Ben Patterson as a member of CLA's Board of Directors for a one-year term. The motion was seconded by Mr. Richard Kent. The motion was approved by unanimous voice vote.

#### Public Comment- Ms. Barbara Kenyon-Mohrlang

#### Executive Session:

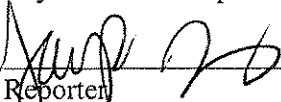
MOTION: Ms. Shari Janata made a motion to go into the Executive Session of the Board of Directors of Community Living Alternatives, Inc. (CLA) at 5:37 p.m. The motion was seconded by Mr. Ben Patterson. The motion was approved by unanimous voice vote of the members present.

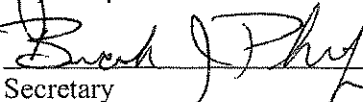
MOTION: Mr. Richard Kent made a motion to come out of Executive Session at 6:39 p.m. The motion was seconded by Ms. Shari Janata. The motion was approved by unanimous voice vote.

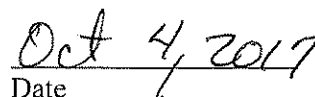
#### Adjournment

The meeting was adjourned by Mr. Ray Furman at 6:39 p.m.

Taylor Jones – Reporter

  
\_\_\_\_\_  
Reporter

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Date