

*Community Living Alternatives, Inc.*  
**BOARD OF DIRECTORS MEETING MINUTES**  
**April 5, 2017**

**Members present:**

Ray Furman / President  
Ken Dwenger / Vice President  
Brook Phifer / Secretary  
Shari Janata  
Richard Kent  
Megan Brand  
Karen Takamatsu  
Frank Taylor

**Members absent:**

Jerry Furman  
Janet Burgess

**Staff Present:**

Barbara Kenyon-Mohrlang / Executive Director  
Charles Martinez  
Betty Piperato  
Gregg Wilson  
Taylor Jones

**Guest(s):**

None

The regular meeting of the Board of Directors of Community Living Alternatives, Inc. (CLA) was called to order at 4:04 pm by the Board President, Mr. Ray Furman, at Community Living Alternatives, Inc., 14252 E. Evans Avenue, Aurora, Colorado 80014. A quorum was present.

**Minutes of February 1, 2017**

MOTION: Ms. Shari Janata moved to approve the minutes of February 1, 2017. The motion was seconded by Mr. Ken Dwenger. The motion was approved by unanimous voice vote.

**Controller's Report** – Ms. Betty Piperato

Ms. Piperato reviewed the financial statements for November 2016, December 2016 and January 2017. November had a net loss of \$1,164.85 due to holiday expenses, audit expenses, and holiday absences December had a net loss of \$19,158.17 due to 3 payrolls and staff and HHP holiday bonus<sup>7</sup> January had a net gain of \$12,503.92 with revenue up after the holidays There is a net year to date of \$23,735.06

MOTION: Ms. Karen Takamatsu made a motion to approve the financial statements for November 2016. The motion was seconded by Mr. Richard Kent. The motion was approved by unanimous voice vote.

MOTION: Ms. Shari Janata made a motion to approve the financial statements for December 2016. The motion was seconded by Ms. Megan Brand. The motion was approved by unanimous voice vote.

MOTION: Mr. Ken Dwenger made a motion to approve the financial statements for January 2017. The motion was seconded by Ms. Shari Janata. The motion was approved by unanimous voice vote.

**Fundraising Committee Updates-** Ms. Barbara Kenyon-Mohrlang

Ms. Betty Piperato informed the board that the musical fundraiser brought in \$5,145.35 after factoring in the credit card processing fees and pizza. We now have \$35,748.86 to go towards a new wheelchair-accessible van for CLASS. Mr. Ray Furman and Ms. Megan Brand plan to contact some dealerships regarding their ability to assist us in purchasing what we are looking for with that amount of money.

Mr. Ray Furman informed the board that he is still trying to set up something with the Copper Kettle. The talent show will take place in August. Mr. Ken Dwenger and Mr. Ray Furman voiced that they are interested in being judges for the auditions.

**Executive Director Updates-** Ms. Barbara Kenyon-Mohrlang

Ms. Kenyon-Mohrlang let the board know that we are down in the number of people who receive our residential services. There are very few referrals coming in and we have not been as active in pursuing them during the time that the Intake Coordinator position was vacant. We are hopeful, however, that things will change with the recent hire of a new Intake Coordinator.

The first billing after the Medicaid revalidation process went very smoothly thanks to the hard work and preparation that both Betty and Barb put in.

The JBC voted for a 1.4% increase across the board, but it has not been finalized yet.

In dealing with the recent host home provider Medicaid fraud issue, HCPF Program Integrity needed more information that will be submitted through our attorneys.

**New Business/Announcements-** Ms. Barbara Kenyon-Mohrlang

Ms. Kenyon-Mohrlang informed the board that after discussing it with staff, everyone felt it would be best to do a strategic planning after this Fiscal year is over. The board agreed. Ms. Kenyon-Mohrlang informed the board of her meeting with Ms. Megan Brand and shared some of her ideas on diversifying income for the agency. These ideas will be expanded upon in the strategic planning process.

The review of the Board of Directors Grid was postponed due to time limitations.

Ms. Kenyon-Mohrlang went over the compiled results of the Board Evaluations. The board decided to implement a Finance Committee that will meet a week prior to the regularly scheduled Board Meetings. Ms. Brand, Mr. Phifer and Mr. Kent volunteered to be on the committee.

The Executive Director Evaluation was postponed due to time limitations.

**Public Comment-** Ms. Barbara Kenyon-Mohrlang

No guests were present.

**Executive Session**

MOTION: Mr. Richard Kent made a motion to go into the Executive Session of the Board of Directors of Community Living Alternatives, Inc. (CLA) at 5:45 pm. The motion was seconded by Mr. Ken Dwenger. The motion was approved by unanimous voice vote.

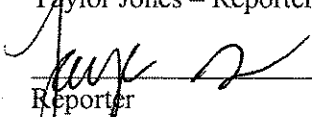
The Board reviewed and discussed a comparison of CLA salaries with the Colorado Nonprofit Association Salary survey.

MOTION: Ms. Megan Brand made a motion to come out of Executive Session at 6:03 pm. The motion was seconded by Ms. Shari Janata. The motion was approved by unanimous voice vote.


**Adjournment**

The meeting was adjourned by Mr. Ray Furman at 6:03pm.

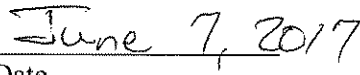
Taylor Jones – Reporter

  
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Reporter

  
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Secretary

  
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Date

