

Community Living Alternatives, Inc.
BOARD OF DIRECTORS MEETING MINUTES
October 5, 2016

Members present:

Richard Kent / President
Brook Phifer / Vice President
Shari Janata / Secretary
Megan Brand
Ken Dwenger
Jerry Furman
Ray Furman
Maurice Serotta
Karen Takamatsu
Frank Taylor

Members absent:

Janet Burgess

Staff Present:

Barbara Kenyon-Mohrlang / Executive Director
Taylor Jones
Charles Martinez
Betty Piperato
Gregg Wilson

Guest(s):

Jeffrey Cohen

The regular meeting of the Board of Directors of Community Living Alternatives, Inc. (CLA) was called to order at 4:00 pm by the Board President, Mr. Richard Kent, at Community Living Alternatives, Inc., 14252 E. Evans Avenue, Aurora, Colorado 80014. A quorum was present.

Minutes of August 3, 2016

MOTION: Ms. Shari Janata moved to approve the minutes of August 3, 2016. The motion was seconded by Mr. Maurice Serotta. The motion was approved by unanimous voice vote.

Financial

Financial Audit FY 2015-16- Mr. Jeffrey Cohen, CPA

Mr. Cohen went over the results of the annual audit. He relayed to the board that Ms. Piperato keeps the financial records well organized and found the records to be in good order.

Mr. Ray Furman moved to approve the Financial Audit FY 2015-16. The motion was seconded by Mr. Brook Phifer. The motion was approved by unanimous voice vote.

Controller's Report – Ms. Betty Piperato

Ms. Piperato reviewed the financial statements for May and June of 2016. May had a net gain of \$8,658.69. June had a net loss of (\$32,922.44). This loss included staff and host home provider fiscal year-end bonuses of \$14,000. The fiscal year ended with a net gain of \$70,890.76.

MOTION: Mr. Jerry Furman moved to approve the financial statements for May of 2016. The motion was seconded by Ms. Shari Janata. The motion was approved by unanimous voice vote.

MOTION: Mr. Ken Dwenger moved to approve the financial statements for June of 2016. The motion was seconded by Ms. Shari Janata. The motion was approved by unanimous voice vote.

Fundraising Committee Updates –Ms. Barbara Kenyon-Mohrlang

Ms. Shari Janata reminded the board about the King Soopers Rewards Program gift cards that are available for anyone to use. She encouraged everyone to use them as King Soopers will donate 5% back on purchases made with the cards.

Ms. Barbara Kenyon-Mohrlang informed the board that the fundraising event “An Evening with CLASS” raised about \$5,000. We now need approximately \$10,000 more to have reached our goal of \$40,000 to purchase a wheelchair-accessible van for the day program. For now, the annual fundraising plan is to continue with the Talent Show in July or August and the Musical/Band event in March.

The Holiday Party will be held on December 2, which will include a silent auction. Ms. Betty Piperato reminded the board that donations for the auction should be turned in as soon as possible.

It was discussed that an Open House at the day program might be a possibility along with becoming Aurora Chamber Members again. In addition, Mr. Ray Furman will talk to the Copper Kettle about becoming the once-a-month sponsored organization.

Executive Director's Updates -Ms. Barbara Kenyon-Mohrlang

Ms. Barbara Kenyon-Mohrlang informed the board that we should be getting a good portion of the money back from insurance for the new HVAC that was recently installed at CLASS. We will then use that money to purchase the second HVAC, which also incurred hail damage, and we should receive a majority of that money back from insurance as well.

She also informed the board of some PETI (Post Eligibility Treatment of Income) Fund money that was never collected by the CCB. The auditor advised that we speak to an attorney about what do with the funds.

Ms. Barbara Kenyon-Mohrlang informed the board of the changes being made with the Medicaid billing system on November 1, 2016. She expressed to the board her concern of possibly not being able to bill for services in a timely manner and how that might impact cash flow.

MOTION: Ms. Karen Takamatsu moved to approve the authorization of liquidating up to \$100,000.00 from investment funds to pay for salaries and agency bills, if necessary, for the month of November. The motion was seconded by Mr. Ray Furman. The motion was approved by unanimous voice vote. Ms. Barbara Kenyon-Mohrlang will contact the board members and request a motion and vote be made to access more funds, if needed.

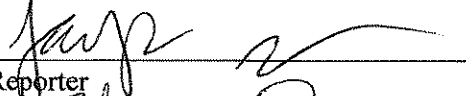
Executive Session- Ms. Barbara Kenyon-Mohrlang

An executive session was held to discuss the upcoming changes due to the FLSA Overtime Rule and how it will impact the agency.

Adjournment

The meeting was adjourned by Mr. Richard Kent at 6:23 pm.

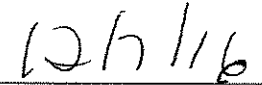
Taylor Jones – Reporter



Reporter



Secretary



Date