

Community Living Alternatives, Inc.
BOARD OF DIRECTORS MEETING MINUTES
June 8, 2016

Members present:

Richard Kent/President
Brook Phifer/Vice President
Shari Janata/Secretary
Megan Brand
Janet Burgess
Jerry Furman
Ray Furman
Maurice Serotta
Frank Taylor

Members absent:

Karen Takamatsu

Staff Present:

Barbara Kenyon-Mohrlang/Executive Director
Lysa McDaniels
Betty Piperato
Gregg Wilson

Guest(s):

Ken Dwenger
Chip Early

The regular meeting of the Board of Directors of Community Living Alternatives, Inc. (CLA) was called to order at 4:07 pm by the Board President, Mr. Richard Kent, at Community Living Alternatives, Inc., 14252 E. Evans Avenue, Aurora, Colorado 80014. A quorum was present.

Minutes of Last Meeting

MOTION: Ms. Shari Janata moved to approve the minutes of April 7, 2016. The motion was seconded by Mr. Maurice Serotta. The motion was approved by unanimous voice vote.

Prospective Board Member

MOTION: Mr. Jerry Furman made a motion to approve the nomination of Mr. Ken Dwenger to the CLA Board of Directors. The motion was seconded by Ms. Shari Janata. The motion was approved by unanimous voice vote.

Controller's Report – Ms. Betty Piperato

Ms. Piperato reviewed the financial statements for February and March of 2016. February had a net gain of \$3,889.20 which was less than normal due to 29 versus 31 billing days in the month. March had a net gain of \$19,571.26 which was partly due to the musical fundraiser for the wheelchair accessible van.

MOTION: Mr. Jerry Furman made a motion to approve the financial statements for February of 2016. The motion was seconded by Ms. Shari Janata. The motion was approved by unanimous voice vote.

MOTION: Ms. Megan Brand made a motion to approve the financial statements for March of 2016. The motion was seconded by Mr. Ray Furman. The motion was approved by unanimous voice vote.

Budget for FY 2016-2017 and End of FY 2015-2016 Projections – Ms. Betty Piperato, Ms. Barbara Kenyon-Mohrlang

Ms. Betty Piperato reviewed the CLA budget for FY 2016-2017 and the year-end projections for FY 2015-2016. There will be no Medicaid increases for next year and no across the board staff or host home provider increases. The Board and staff discussed some options that could be done with some of the projected fund balance for FY 2015-16, and for the FY 2016-17 budget.

Ms. Betty Piperato and Ms. Barbara Kenyon-Mohrlang also discussed current needs including two new HVAC units for both the CLA office building and the CLASS day program building and a new computer server for the CLA office building. It was agreed that we should purchase one HVAC unit for each building now and wait for the secondary units to completely fail before purchasing them.

MOTION: Mr. Jerry Furman made a motion to approve up to \$15,000 for the purchase of an HVAC unit for the CLA building located at 14252 East Evans Avenue. The motion was seconded by Ms. Shari Janata. The motion was approved by unanimous voice vote.

MOTION: Mr. Frank Taylor made a motion to approve up to \$15,000 for the purchase of an HVAC unit for the CLASS building located at 1770 South Helena Street. The motion was seconded by Mr. Ray Furman. The motion was approved by unanimous voice vote.

MOTION: Ms. Janet Burgess made a motion to approve the budget for FY 2016-2017 as presented by the CLA Controller with the addition of \$3,400 for staff holiday bonuses and \$4,950 for host home provider holiday bonuses. The motion was seconded by Mr. Jerry Furman. The motion was approved by unanimous voice vote.

MOTION: Mr. Ray Furman made a motion to approve CLA bonuses for FY 2015-2016 in the amount of \$9,000 for staff and \$5,000 for host home providers. The motion was seconded by Mr. Jerry Furman. The motion was approved by unanimous voice vote.

MOTION: Ms. Megan Brand made a motion to approve up to \$7,000 to purchase a computer server for the CLA office. The motion was seconded by Mr. Ray Furman. The motion was approved by unanimous voice vote.

Fundraising – Mr. Ray Furman and Ms. Barbara Kenyon-Mohrlang

CLA will be holding our next fundraising event, “An Evening with CLASS” talent show, on August 26, 2016 from 6:00 – 9:30 pm. Ms. Barbara Kenyon-Mohrlang handed out letters to solicit corporate sponsors for the event and asked that the Board contact businesses themselves or give contact information to Mr. Ray Furman.

Mr. Ray Furman informed the Board that the original Articles of Incorporation for Family Living Project (prior name of CLA) indicate that there are no members. In order for CLA staff to sell raffle tickets, Colorado state raffle regulations require that you must have members. The Board members can, however, sell the tickets. Mr. Furman completed the requirements to become a games manager for CLA in order for Board members to be able

to sell raffle tickets for this event. Unfortunately, he will be unable to attend this fundraising event and, therefore, we need another Board member to also become a games manager.

Adjournment

The meeting was adjourned by Mr. Richard Kent at 7:17 pm.

Barbara Kenyon-Mohrlang – Reporter

Barbara Kenyon-Mohrlang
Reporter

Shari Janata
Secretary

8/4/16
Date

On May 10, 2016, the following motion was made via email:

Ms. Megan Brand made a motion to move \$7,000 from FY 2015-16 fund balance to a Board Designated Funds account in the FY 2016-17 budget. The motion was seconded by Mr. Frank Taylor. The motion was approved by the following board members by email: Ms. Janet Burgess, Mr. Ken Dwenger, Ms. Shari Janata, Mr. Brook Phifer, and Ms. Karen Takamatsu. The following members did not submit a vote: Mr. Jerry Furman and Mr. Maurice Serotta. The motion was approved through a majority vote.

On May 14, 2016, the following amended motion was made via email:

Mr. Ken Dwenger made a motion to move \$7,000 from Fiscal Year 2015-16 fund balance to a Board Designated Funds account on the Balance Sheet. The motion was seconded by Ms. Shari Janata. The motion was approved by the following board members by email: Ms. Megan Brand, Ms. Janet Burgess, Mr. Ray Furman, Mr. Brook Phifer, and Mr. Frank Taylor. The following members did not submit a vote: Mr. Jerry Furman and Mr. Maurice Serotta. The motion was approved through a majority vote.