

Community Living Alternatives, Inc.  
14252 E. Evans Avenue, Aurora, CO 80014

**BOARD OF DIRECTORS MEETING**  
**Minutes**  
**April 7, 2016**

**Location:** Community Living Alternatives, Inc., 14252 E. Evans Ave. Aurora, CO 80014

**Members present:** Shari Janata, Brook Phifer, Maurice Serotta, Karen Takamatsu, and Frank Taylor

**Members absent:** Megan Brand, Richard Kent and Janet Burgess

**Staff Present:** Barbara Kenyon-Mohrlang, Gregg Wilson, Lysa McDaniels, Betty Piperato and Linda Watkins

**Guest(s):** Ray Furman, Jerry Furman and Chip Early

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- I. **Call to Order**  
The meeting was called to order at 7:33 am by Brook Phifer.
- II. **Quorum/Introductions**  
There was a quorum for this meeting. Chip Early was introduced and shared his background information and his interest in serving on the CLA Board of Directors.
- III. **Minutes of Last Meeting**  
**Action Item:** Karen Takamatsu motioned to approve the minutes of February 4, 2016, Maurice Serotta seconded, all agreed.
- IV. **Financials**
- A. **Financial Statements--DECEMBER**  
Betty presented the December financial statements which showed a net loss of \$8,646.47. There were 3 payrolls this month (\$22,797), plus the holiday party expenses (\$3,112), and staff gift cards (\$825).  
  
**Action Item:** Shari Janata motioned to approve the financial statements for December 2015. Karen Takamatsu seconded, all agreed.
- B. **Financial Statements --JANUARY**  
Betty presented the January financial statements which showed a net gain of \$8,965.51. Alliance dues for the quarter were expensed (\$862) and there was network maintenance (\$593). Voc Rehab income was up due to a closure and placement (\$1,800).  
  
**Action Item:** Frank Taylor motioned to approve the financial statements for January 2016, with a provision a new line item for restricted funds be added to the financial statements in the future. Shari Janata seconded, all agreed.
- V. **Fundraising Committee Update**

- A. Our Silent Auction combined with donations raised a total of \$7032.69 nearly doubling our expectations. The live Auction was a great success bringing in \$528.00.
- B. Our next fundraising meeting will be April 7<sup>th</sup> (today) at 9:30 am.

#### VI. Executive Director Updates

- A. Service Provision Update
  - 1. 46 people currently are receiving services in the CLA Comprehensive Residential Program.
  - 2. 18 people currently receiving services in the CLASS day program.
  - 3. 6 people currently receive services in supported employment.
  - 4. 3 people currently receive services funded by Vocational Rehabilitation.
- B. SB16-038 (CCB Transparency Bill)

There have been amendments to the Transparency Bill which will reduce a large portion of the uncompensated burden by the CCBs. CORA (Colorado Open Records Act) was removed and the cost of the performance audits is now placed on the Office of the State Auditor, and CCBs will only need to undergo one audit in the first five years and then at the discretion of OSA after that. Alliance and the CCBs are now supporting the bill.
- C. Budget for FY 2016-17

The legislature is currently proposing no cuts and no increases for the fiscal year 2016-17 budget.
- D. Person Centered Thinking (PCT) Training

Barbara Kenyon-Mohrlang encouraged Board members to take advantage of PCT training that is being offered. Information on dates and locations can be found at [www.copct.org](http://www.copct.org).
- E. Medicaid Revalidation

Need background check forms signed by each member of the Board.
- F. HVAC Repairs

We are in need of repairing coils on one HVAC unit and replacing coils on another at CLASS.

#### VII. Policy Updates

- A. Benefits for Persons Receiving Services Policy was reviewed

**Action Item:** Shari Janata motioned to approve the Benefits for Persons Receiving Services Policy. Maurice Serotta seconded, all agreed.

- B. Discharge from Services Policy was reviewed

**Action Item:** Shari Janata motioned to approve the Discharge from Services Policy. Karen Takamatsu seconded, all agreed.

#### VIII. Strategic Plan Review

- A. The last Strategic Plan was developed in 2013. Many goals set forth have been met.
- B. In fiscal year 2016/17 we would like to develop another Strategic Plan and put that on our website as part of our transparency efforts.

C. We will be looking into a Trust that can possibly help with the expenses of putting this Strategic Plan together. Richard Solosky is suggested as a possible facilitator for the Strategic planning process.

**X. Vote on New Board Members**

**Action Item:** Shari Janata made a motion Jerry Furman be voted in as a board member. Maurice Serotta seconded. All agreed.

**Action Item:** Frank Taylor made a motion Ray Furman be voted in as a board member. Shari Janata seconded. All agreed.

**XI. Announcements**

Frank Taylor is looking for ideas regarding Community Health Clinics and may put a survey together for board members to fill out.


**XII. Adjournment**

The meeting was adjourned at 9:29 am by Brook Phifer.

**Next Meeting:**

**June 2nd, 2016 from 7:30 am – 9:30 am at Community Living Alternatives, Inc.**

Lysa McDaniels– Reporter

  
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President

  
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Secretary

6/8/16

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Date

6/8/16

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Date