

*Community Living Alternatives, Inc.*  
**BOARD OF DIRECTORS MEETING MINUTES**

**October 7, 2020**

**Members present:**

Ray Furman /President  
Ken Dwenger /Vice President  
Margaret Dominguez  
Jerry Furman  
Shari Janata

**Members absent:**

Brook Phifer / Secretary  
Janet Burgess  
Buffy Fox  
Karen Takamatsu

**Staff Present:**

Barbara Kenyon-Mohrlang / Executive Director  
Charles Martinez / Residential Director  
Betty Piperato / Controller  
Gregg Wilson / Day Program Director  
Taylor Jones / Administrative Director

**Guest(s):**

None

The regular meeting of the Board of Directors of Community Living Alternatives, Inc. (CLA) was called to order at 10:08 am by the Board President, Mr. Ray Furman, via GoToMeeting. A quorum was present.

**Minutes of August 12, 2020**

MOTION: Ms. Shari Janata moved to approve the minutes of August 12, 2020. The motion was seconded by Mr. Jerry Furman. The motion was approved by unanimous voice vote.

**Financial Statements May 2020** – Ms. Betty Piperato

Ms. Piperato reviewed the financial statements for May 2020.

May had a net gain of \$12,995, including a net gain for CLASS of \$1,685. The year-to-date net gain through May 2020 is \$121,952 including a year-to-date net gain through May 2020 for CLASS of \$46,165.

MOTION: Mr. Jerry Furman made a motion to approve the financial statements for May 2020. The motion was seconded by Mr. Ken Dwenger. The motion was approved by unanimous voice vote.

**Executive Director Updates-** Ms. Barbara Kenyon-Mohrlang

Ms. Kenyon-Mohrlang and Ms. Piperato updated the board on projections for the day program income and expenses due to COVID-related decreases in service delivery

## **CLASS**

Mr. Wilson gave the board an update on the day program activities and challenges during the pandemic.

### **Private Pay**

Ms. Kenyon-Mohrlang discussed opportunities to work with individuals who have a primary diagnosis of mental illness rather than intellectual/developmental disabilities. The board was in favor of continuing to pursue these options and it will be discussed further if it appears that this will come to fruition. It was recommended to explore funding and whether it can be used for host home settings.

### **State Funding for Day Programs**

Ms. Kenyon-Mohrlang briefed the board on day program funding changes that are being explored by Health Care Policy and Financing (HCPF) and the impact it might have on CLA's day services.

### **COVID-19 in CLA Updates**

Ms. Kenyon-Mohrlang gave an update on one individual who tested positive for COVID-19 within CLA and how that situation is being handled.

### **Bylaws Revision**

Ms. Kenyon-Mohrlang drafted an amendment to the bylaws to more accurately reflect how the board is meeting in a virtual way. It will now state "A quorum may be established through telephone conferencing or by virtual means."

MOTION: Ms. Margaret Dominguez made a motion to approve the revision made to the bylaws. The motion was seconded by Mr. Ken Dwenger. The motion was approved by unanimous voice vote.

### **Infection Control and Prevention Policy and Procedure Update**

Ms. Kenyon-Mohrlang feels comfortable bringing people back to CLASS over the age of 65. Each person will need to be evaluated on an individual basis to determine if they also fall into any other vulnerable categories which may prohibit them coming back in a safe manner. Ms. Kenyon-Mohrlang would also like to have releases from physicians before anyone older than 65 can come back. Board members agreed that would be a good idea. The Infection Control and Prevention Policy was updated to allow for persons over the age of 65 to come back to CLASS under certain conditions.

MOTION: Mr. Ken Dwenger made a motion to approve the updated Infection Control and Prevention Policy. The motion was seconded by Mr. Jerry Furman. The motion was approved by unanimous voice vote.

### **Public comment**

None

### **Adjournment**

The meeting was adjourned by Mr. Ray Furman at 11:33am.

Taylor Jones - Reporter

Reporter

Brook J Phifer

Secretary

Digitally signed by Brook  
J Phifer  
Date: 2020.12.09  
14:55:51 -07'00'

Dec 9, 2020

Date