

Community Living Alternatives, Inc.
BOARD OF DIRECTORS MEETING MINUTES

August 12, 2020

Members present:

Ray Furman /President
Ken Dwenger /Vice President
Brook Phifer / Secretary
Margaret Dominguez
Buffy Fox
Shari Janata
Karen Takamatsu

Members absent:

Janet Burgess
Jerry Furman

Staff Present:

Taylor Jones / Administrative Director
Barbara Kenyon-Mohrlang / Executive Director
Charles Martinez/Residential Director
Betty Piperato / Controller
Gregg Wilson / Day Program Director

Guest(s):

None

The regular meeting of the Board of Directors of Community Living Alternatives, Inc. (CLA) was called to order at 4:08 pm by the Board President, Mr. Ray Furman, via GoToMeeting. A quorum was present.

Minutes of June 23, 2020 and July 16, 2020

MOTION: Ms. Karen Takamatsu moved to approve the minutes of June 23, 2020. The motion was seconded by Ms. Margaret Dominguez. The motion was approved by unanimous voice vote.

MOTION: Ms. Shari Janata moved to approve the minutes of July 16, 2020. The motion was seconded by Ms. Margaret Dominguez. The motion was approved by unanimous voice vote.

Financial Statements March and April 2020 – Ms. Betty Piperato

Ms. Piperato reviewed the financial statements for March and April 2020

March had a net gain of \$6,914.44, including a net gain for CLASS of \$5,943.52

April had a net gain of \$20,821.41, including a net gain for CLASS of \$7,933.47

The year-to-date net gain through April 2020 is \$108,956.77 including a year-to-date net gain through April 2020 for CLASS of \$44,480.77

MOTION: Mr. Ken Dwenger made a motion to approve the financial statements for March 2020. The motion was seconded by Ms. Karen Takamatsu. The motion was approved by unanimous voice vote.

MOTION: Ms. Karen Takamatsu made a motion to approve the financial statements for April 2020. The motion was seconded by Ms. Margaret Dominguez. The motion was approved by unanimous voice vote.

Agency Funds Overview

Ms. Piperato reviewed a summary of where the agency's funds are currently held. She will be sharing this information on a quarterly basis with the board.

Paycheck Protection Program (PPP) Loan

CLA received a five-year PPP loan of \$157,000 to assist in potential losses the agency may have due to decreased attendance in the day program related to the pandemic. There will be a PPP line item added to the balance sheet for these funds.

Executive Director Updates- Ms. Barbara Kenyon-Mohrlang

Mr. Wilson outlined the current status of the day program including attendance and safety measures that are in place.

Ms. Kenyon-Mohrlang informed the board about the work Alliance and ANCOR are doing to help with funding for Intellectual and Developmental Disabilities (IDD) services during the pandemic.

Ms. Kenyon-Mohrlang informed the board that there was an unannounced visit from the Colorado Department of Public Health and Environment (CDPHE) for an infection control survey. They had a lot of positive things to say about CLA and practices we have already put in place and gave recommendations primarily related to documentation of those practices.

Ms. Kenyon-Mohrlang asked for the board's support of requesting an extension for the audit due to a current staffing shortage in the accounting department along with increased demands due to the pandemic and related issues. The board was supportive of this request.

New Business/Announcements- Ms. Barbara Kenyon-Mohrlang

Executive Session

MOTION: Ms. Shari Janata moved to go into the Executive Session at 5:17 pm. The motion was seconded by Ms. Buffy Fox. The motion was approved by unanimous voice vote.

The board unanimously decided to change the board meeting date and time to the first Wednesday of every other month from 10:00 am to 12:00 pm.

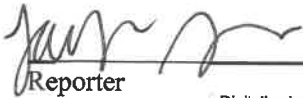
Public comment

None

Adjournment

The meeting was adjourned by Mr. Ray Furman at 6:00 pm.

Taylor Jones - Reporter



Reporter

Brook J Phifer

Secretary

Digitally signed by Brook
J Phifer
Date: 2020.10.20
10:40:54 -06'00'

Date

